

Delhi Electricity Regulatory Commission

Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi-110017

“Engagement of Staff Consultant in the Tariff Division of DERC”

1. Introduction

The spectrum of responsibilities of Delhi Electricity Regulatory Commission (DERC) has expanded significantly consequent to the enactment of the Electricity Act, 2003 (Act). The activities presently handled by the Tariff Division involve inter alia assisting the Commission in drafting of Orders, framing of Regulations, preparation of replies in connection with cases filed in the Appellate Tribunal for Electricity (APTEL), High Court and Supreme Court, attending hearings of external court cases, assisting the Commission in discharge of its proceedings as per the Conduct of Business Regulations etc., and defending /monitoring the cases in APTEL, High Courts and the Supreme Court where the Commission is a party.

Delhi Electricity Regulatory Commission has, therefore, felt the need of engaging Staff Consultant in Tariff Division owing to increase in the quantum of work, in accordance with DERC (Appointment of Consultant) Regulations 2014. The Staff Consultant supposed to be engaged by the Commission would assist and coordinate with the Tariff Division of the Commission in the matters related to petitions in the Supreme Court/High Courts/Tribunals/DERC.

2. Scope of work:

- Assistance in review of Petition: The staff consultant proposed should be able to extract the required information in the desired formats for scrutiny and analysis by the Commission
- Scrutinizing applications and various correspondences
- Data management – Develop and maintain MIS reporting
- Presentation – preparation of the various presentations related to Tariff Division
- Other Tariff related works as may be assigned from time to time.

3. Qualifications and Experience required of Staff Consultant for Tariff Division:

Name of the position and number of position	Essential Qualification	Desirable Qualification	Consolidated monthly fee
Staff Consultant (Tariff Engineering) One	<u>Educational</u> Degree in Electrical / Mechanical Engineering OR equivalent from a recognized Institution. <u>Experience</u> Understanding of the Regulatory function of the power sector including Techno Commercial analysis, project planning and monitoring, feasibility analysis etc. with an experience of 2-3 years.	Post graduate qualifications in Finance / Financial Management.	Rs.40,000/- to Rs. 50,000/- depending on qualification and experience
Staff Consultant (Tariff Finance) One	<u>Educational</u> Degree from ICAI/ ICWAI. <u>Experience</u> Understanding of the Regulatory function of the power sector, policy frameworks with proficiency in computer applications and Data Management, MIS reporting having an experience of 2-3 years.	Other qualifications in Finance / Commerce.	Rs.40,000/- to Rs. 50,000/- depending on qualification and experience

- Consolidated salary shall be fixed taking into consideration the experience and salary drawn in immediate previous employment. Experience less than six months will be considered in lower category.

4. **General terms and conditions:-**

- (a) The Staff Consultant shall regularly attend the office of the Commission during normal working hours from 9.30 AM to 6.00 PM (05 days week). There shall be an half-hour lunch break from 1.30 P.M. to 2.00 P.M. The Staff Consultant shall be willing to attend office on Saturdays, Sundays and other gazetted holidays, and also to sit beyond normal working hours in case of exigency of the work.
- (b) There will be a provision of 15 days leave in a year in addition to the gazette holidays applicable in the Commission office. Staff Consultant shall take and obtain prior written permission from the Commission in order to take leave / temporary leave from the assignment.
- (c) In case of tour outside Delhi, the Commission will reimburse the expenses for journey undertaken for official work by the Consultant as per following entitlement:-
 - i. By Train (AC II or AC III).
 - ii. Other facilities as per entitlement of Staff / Officers of Commission to which level the Staff Consultant has been equated.
- (d) Staff Consultant appointed shall be governed by the provisions of the Delhi Electricity Regulatory Commission (Appointment of Consultants) (Amendment) Regulation, 2014 as amended from time to time.

5. **Duration of contract:-**

The Staff Consultant will be initially engaged for a period of three years. In deserving cases an annual escalation upto 10% on the fee may be given with the approval of the competent authority based on the performance during preceding year.

6. **Payment Terms:-**

The consultant shall be paid lump sum monthly remuneration (the agreed amount) within seven days after completion of the month. TDS shall be deducted as per Income Tax rules.

7. **Termination of contracts**

The assignment may be terminated earlier by either employer or employee by giving one month's notice, from either side or one month's salary in lieu thereof. Provided, in case of disciplinary action, the notice period shall not apply to DERC.

8. Appointment under this assignment shall be on purely contract basis for a limited period only. Such appointment shall not bestow any rights whatsoever to claim for regular appointment or continued contractual appointment in CERC.
9. Relaxation in essential qualifications / experience can be considered in deserving cases at the discretion of DERC.
10. DERC reserves the right not to fill up or any of the above-mentioned positions.
11. Only shortlisted candidates will be called for an interaction with the Selection Committee.
12. Interested and eligible candidates may kindly send their applications, in the prescribed format to the Secretary, DERC, Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi – 110 017 by **30.12.2014**

BIO-DATA

I. GENERAL INFORMATION

01. Name Of the Candidate :

02. Date of Birth :

03. Father's Name :

04. Permanent Address :

05. Contact address :

06. Telephone No. :

Mobile No. :

Email id :

II. (a) Academic /Professional Qualifications :-

Degree	University	Institute	Field/Specialization	Year of Passing

(b) Experience :-

Details of employment, in chronological order, Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office / Institute / Organization	Post Held	From	To	Nature of duties in brief

(c)

Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient

(use additional sheets if required)

Date:

Signature of the Candidate