

**DELHI ELECTRICITY REGULATORY COMMISSION**  
**VINIYAMAK BHAWAN, C-BLOCK, SHIVALIK, MALVIYA NAGAR, NEW DELHI-110017**

Delhi Electricity Regulatory Commission invites applications from eligible candidates to consider filling up following existing /anticipated vacancies. The vacancies shall be filled up either on Deputation or on Contract basis in accordance with the Delhi Electricity Regulatory Commission (Management & Development of Human Resources) Regulations 2001 (as amended from time to time). However, the preferred mode of recruitment is Deputation. The Regulations can be accessed / downloaded from DERC's Website: [www.derc.gov.in](http://www.derc.gov.in).

Secretary, DERC

Sl No	Name of the Post, Scale of Pay, Group, Number of vacancies	Essential Qualification	Desirable Qualification
1.	Deputy Director (Transmission & Distribution)  Pay Band –3 Rs.15600-39100 with Grade Pay – Rs.6600  Group-A (Two posts)  Anticipated	1. Graduate Degree in Electrical / Power Engineering OR equivalent from a recognised institution.  2. Officers holding analogous post on regular basis OR  With 3 years regular service in the PB-2 Grade Pay Rs. 5400/- OR equivalent OR  With 8 years regular service in the Pay Band-2, Grade Pay – Rs.4800/-.	1. Engineering experience in large public utilities with generation, transmission and distribution facilities.  2. Direct Operational experience in transmission and distribution.  3. Should be familiar with Commercial & Economic Issues / Tariff issues / analytic modelling / power purchase agreements.
2.	Deputy Director (Tariff-Engg.)  Pay Band-3 Rs. 15600-39100 Grade Pay Rs.6600  Group-A (01 Post)  Anticipated	1. Graduate degree in Electrical/ Power Engg. OR equivalent from a recognised Institution  2. Officers holding analogous Posts on regular basis OR  With 3 years regular service in the PB-2 Grade Pay Rs 5400/- OR equivalent OR  With 8 years regular service in the Pay Band-2, Grade Pay- Rs.4800/-.	1. Experience as Power Engineer Including management responsibilities in middle level position.  2. Sound knowledge of Commercial matters pertaining to Power Sector.
3.	Deputy Director (Pay & Accounts)  Pay Band –3 Rs.15600-39100 with Grade Pay – Rs.6600  Group-A (One post)  Anticipated	1. Degree in Commerce OR equivalent from a recognised University OR Qualified Chartered Accountant.  2. Officers holding analogous Posts on regular basis. OR  With 3 years regular service in the PB-2 Grade Pay Rs.5400/- OR equivalent OR  With 8 years regular service in the Pay Band – 2, Grade Pay – Rs.4800/-.	1. Experience in managing Office Payrolls & Budgets in context of GOO OR GOL.  2. Sound knowledge of budgeting and planning system in Govt. Departments.  3. Sound knowledge of computing.

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Sl No	Name of the Post, Scale of Pay, Group, Number of vacancies	Essential Qualification	Desirable Qualification
4.	Private Secretary  Pay Band –2 Rs. 9300-34800 with Grade Pay – Rs.4800  Group-B (One post)  Anticipated	1. Graduate Degree from a recognised university. 2. Well versed in computerised word processing. 3. Proficient in shorthand & typing. 4. Holding analogous post on regular basis in Central / State Govt. OR  With 6 years regular service in the Pay Band-2, Grade Pay Rs.4200/- or Rs.4600/-.	1. Experience of working as Personal Assistant to HoD for 05 years in Central / State Govt. OR any PSU / Corporation under Govt.  2. Diploma in office management & secretarial procedure.
5.	Steno-cum-Computer Operator  Pay Band –2 Rs.9300-34800 with Grade Pay – Rs.4200  Group-C (One post)  Anticipated	1. Graduate with proficiency in English Typing (40 wpm), English Shorthand (80 wpm). 2. Diploma / Certificate in computing OR equivalent from recognised / reputed institution.	Three years service in a Central / State Govt. OR any PSUs of Central / State Govt. involving exposure to computer operations.
6.	Caretaker  Pay Band –1 Rs.5200-20200 with Grade Pay – Rs.2800  Group-C (One post)  Existing	1. Senior Secondary passed from a recognised School/Institute. 2. Official holding analogous post in Central/State Govt. or any PSU/ Corporation/ Autonomous Body under Central/State Govt. on regular basis OR  With 2 years regular service in Pay Band-1, Grade Pay-Rs.2400/- OR  With 5 years regular service in Pay Band-1, Grade Pay-Rs.1900/-	Experience of caretaking and general maintenance of office building and other equipments of general convenience etc.

**GENERAL INSTRUCTIONS**

- The preferred mode of appointment for the above posts are Deputation from Central/State/UT Government Departments, Statutory/Autonomous/ Constitutional/Cooperative/Local Govt. Bodies and Public Sector Undertakings, Corporations etc. under administrative control of Central/State/UT Governments. In the event of non availability of suitable candidate for appointment on deputation, the post can be filled up on contract recruitment basis. The Commission shall have full discretion to fill up the post through any of the two modes viz. Deputation/Contract recruitment as per the specific requirement. The Commission's decision in this regard shall be final.
- For the posts mentioned from Sl. No. 1,2,4 & 5 above, candidates from the Private Sector with the requisite academic background and experience can be considered for appointment on Contract basis in relaxation of the 'Essential Qualification' condition pertaining to "Officers in analogous scales" etc.

3. The number of vacancies against a post may vary and also Commission reserves the right not to fill the above mentioned anticipated vacancies. The Commission may consider and extend the Deputation / Contract of the present incumbents in the post against which the anticipated vacancy mentioned above is advertised. In case of any such eventuality, no action on the applications received against this anticipated vacancy shall be taken by the Commission and the advertisement of such vacancy shall be treated as withdrawn.
4. The Pay & Allowances and other terms and conditions of appointments on deputation basis will be regulated in accordance with the instructions contained in the Department of Personnel & Training OM. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time. The pay package of the appointee on Deputation / Contract, shall be in accordance with the DERC (Management & Development of Human Resources) Regulations 2001, as amended from time to time, which includes Basic pay, Dearness Allowance, HRA, Transport Allowance, Children Education Assistance, reimbursement of residential newspaper / magazines / telephone / internet etc to eligible categories. All DERC employees shall be covered under DERC (Medical Attendance) Regulations, 2003, which provides flexible medical reimbursement scheme. The Management & Development of Human Resources Regulations and the Medical Attendance Regulations can be seen at the Commission's Website. The employee appointed on deputation and on contract basis is also eligible for the leased accommodation / self lease within the ceiling prescribed by the Commission.
5. The age limit is subject to general guidelines issued by Central Govt. / Govt. of NCT of Delhi. The crucial date for determining eligibility criteria / age limit in respect of anticipated vacancy would be the last day of the month in which the anticipated vacancy is likely to arise.
6. For fulfilling the eligibility criteria of the post, regular service of certain years in various pay scales has been prescribed as essential qualification. The pay scale shown in the eligibility criteria are Central Government Scale of Pay and Dearness Allowance pattern applicable w.e.f. 01.01.2006 and the eligibility of candidates shall be accordingly determined with reference to these pay scales. The eligibility of such candidates who are working in Public Sector Undertakings or other Govt. Organizations where Industrial/Variable Dearness Allowance pattern is applicable shall be determined by equating their IDA/VDA pattern Pay scale with the requisite CDA pattern Pay scales of eligibility in the following manner:

Central DA pay scale	=	Industrial/Variable DA pay scale
Minimum of Pay Band + Grade Pay + Applicable Central Dearness Allowance on Pay		Minimum of Pay scale held by the candidate + Dearness pay, if any + Applicable Industrial / Variable Dearness Allowance

Further, only those applicants who hold the post as well as the pay scale of that post on substantive basis shall be considered eligible for appointment. The Competent Authority may, however, in most deserving cases, consider relaxation in the eligibility criteria in public interest.

#### 7. How to Apply:

**ONLINE APPLICATION:** The candidates must submit application **ONLINE** for which a provision has been made in DERC website. The candidates should click "**APPLY ONLINE**" link provided in the notice for vacancies to open **ONLINE** Application Form . Please follow the instructions and proceed to fill the form. Please note that all fields to be filled and no column should be left blank. You are also requested to upload relevant documents at appropriate column to substantiate essential qualifications possessed by you. The candidates after successfully submitting application **ONLINE**, should take a **Print out of the application form, paste his/her recent photograph, put his/her signature in the appropriate column / space in the application, and must enclose a self attested copy(s) of the certificates to substantiate the educational / other essential qualifications** mentioned in the application form) and send it to the Secretary, DERC at the address given above. The envelope containing the application must mention the name of the post applied for.

#### 8. Last date of application:

The **last date** for submission of ON-LINE application is 29.09.2014.

The **last date** for receipt of hard copy of ON-LINE application is 06.10.2014.

9. **APPLICANTS IN CENTRAL/STATE/UT GOVERNMENT SERVICE OR IN THE SERVICE OF AUTONOMOUS / STATUTORY BODY / PSU / CORPORATIONS ETC. SHOULD APPLY THROUGH PROPER CHANNEL ONLY. THE APPLICATIONS OF SUCH APPLICANTS SHOULD BE FORWARDED WITH ATTESTED COPIES OF ANNUAL CONFIDENTIAL REPORTS OF LAST FIVE YEARS AND VIGILANCE CLEARANCE CERTIFICATE.**
10. Incomplete application or application submitted in a different format is liable to be summarily rejected.