

DELHI ELECTRICITY REGULATORY COMMISSION
VINIYAMAK BHAWAN, C-BLOCK, SHIVALIK, MALVIYA NAGAR, NEW DELHI-110017

Delhi Electricity Regulatory Commission invites applications from eligible candidates for filling up of following existing vacancy on Contract basis in accordance with the Delhi Electricity Regulatory Commission (Management & Development of Human Resources) Regulations 2001 (as amended from time to time). The Regulations can be accessed / downloaded from DERC's Website: www.derc.gov.in.

I No	Name of the Post, Scale of Pay, Group, Number of vacancy	Essential Qualification	Desirable Qualification
1.	Advisor (Finance) Pay Band -4 Rs.37400-67000 Grade Pay Rs.8700 Group-A (01 Post) Existing	i. MBA in Finance OR Chartered Accountant or Certified Cost Accountant preferably with Engineering Degree from a premier, reputed & recognized institution/ University. ii. Officers holding analogous posts on regular basis OR with 2 year regular service in Pay Band – 3 15600 – 39100 with Grade Pay Rs 7600/- OR with 5 years regular service in Pay Band - 3 15600 – 39100 with Grade Pay Rs 6600/-.	1. Experience in Power Sector preferably in electricity Tariff formulation, Financial cost analysis, Financial Management. 2. Familiarity with Indian Electricity Laws. 3. Demonstrated capabilities in analytical modelling.

GENERAL INSTRUCTIONS

1. The candidate from Central/State/UT Government Departments, Statutory/Autonomous/Constitutional/Cooperative/Local Govt. Bodies and Public Sector Undertakings, Corporations etc. under administrative control of Central/State/UT Governments and Private Sector can apply for appointment on Contract basis. The Commission shall have full discretion to fill up the post from above said sector as well as Private Sector on Contract basis as per requirement and suitability. The Commission's decision in this regard shall be final.
2. The Commission reserves the right not to fill the above mentioned vacancy. In such eventuality, no action on the applications received against this existing vacancy may be taken by the Commission and the advertisement of such vacancy will be treated as withdrawn.
3. For the above mentioned post, candidates from the Private Sector with the requisite academic background and experience can be considered for appointment on Contract basis in relaxation of clause ii of the 'Essential Qualification'.
4. The age of the candidate for submitting the application as on crucial date shall not exceed 62 years for appointment on Contract.
5. The tenure of appointment shall extend up to a period of 3 years or upto the age of 65 years, whichever is earlier. Candidates shall cease to hold the post after he/ she attains the age of 65 years.

Contd.2

6. The tenure of appointee shall be initially for one year which shall be further extendable for a period of 2 years subject to satisfactory performance appraisal.
7. The pay package of the appointee on Contract, shall be in accordance with the DERC (Management & Development of Human Resources) Regulations 2001, as amended from time to time, which includes Basic pay, Dearness Allowance, HRA, Transport Allowance, Children Education Assistance, reimbursement of residential newspaper / magazines / telephone / internet etc to eligible categories. Further, if an employee appointed on contract is in receipt of any pension, the pay of employee shall be regulated as per provisions of "Refixation which has been regulated in accordance with provisions contained in Rule-4 (b)(ii) of CCS (Fixation of pay of Re-employed pensioners) orders, 1986, as amended from time to time." All DERC employees shall be covered under DERC (Medical Attendance) Regulations, 2003, which provides flexible medical reimbursement scheme. The Management & Development of Human Resources Regulations and the Medical Attendance Regulations can be seen at the Commission's Website. The employee appointed on contract basis is also eligible for the leased accommodation / self lease within the ceiling prescribed by the Commission.
8. For fulfilling the eligibility criteria of the post, regular service of certain years in various pay scales has been prescribed as essential qualification. The pay scale shown in the eligibility criteria are Central Government Scale of Pay and Dearness Allowance pattern applicable w.e.f. 01.01.2006 and the eligibility of candidates shall be accordingly determined with reference to these pay scales. The eligibility of such candidates who are working in Public Sector Undertakings or other Govt. Organizations where Industrial / Variable Dearness Allowance pattern is applicable shall be determined by equating their IDA/VDA pattern Pay scale with the requisite CDA pattern Pay scales of eligibility in the following manner:

Central DA pay scale	=	Industrial/Variable DA pay scale
Minimum of Pay Band + Grade Pay + Applicable Central Dearness Allowance on Pay		Minimum of Pay scale held by the candidate + Dearness pay, if any + Applicable Industrial / Variable Dearness Allowance

Further, only those applicants who hold the post as well as the pay scale of that post on substantive basis shall be considered eligible for appointment. The Competent Authority may, however, in most deserving cases, consider relaxation in the eligibility criteria in public interest.

9. Submission of Undertaking:

The candidate has to give Undertaking as mentioned below depending upon their any one category:-

- i. The employees serving in Private Sector Organization / presently not working must submit Undertaking as per Annexure – I.
- ii. The employees serving in Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc. must submit Undertaking as per Annexure – II.
- iii. The employees who have retired / resigned from Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc. must give Undertaking as per Annexure – III.

10. How to Apply:

ONLINE APPLICATION: The candidates must submit application **ONLINE** for which a provision has been made in DERC website. The candidates should click "**APPLY ONLINE**" link provided in the notice for vacancies to open **ONLINE** Application Form . Please follow the instructions and proceed to fill the form. Please note that all fields to be filled and no column should be left blank. They are also requested to upload relevant documents at appropriate column to substantiate essential qualifications possessed by them. The candidates after successfully submitting application **ONLINE**, should take a **Print out of the application form, paste his/her recent Photograph, put his/her signature in the appropriate column / space in the application, and must enclose all self attested copy(s) of the certificates to substantiate the educational / other essential qualifications** mentioned in the application form) and send it to the Secretary, DERC at the address given above, in such a manner that it reaches Commission on before last date of receiving of Hard Copy.

The envelope containing the application must mention the name of the post applied for.

11. The application should be accompanied with hard copy of on-line application, Educational Qualification, Experience, latest Salary Slip and enclosed Undertaking etc. If the Hard Copy of the on-line application does not accompany with requisite documents, the candidature of the applicant will not be considered.
12. **APPLICANTS IN CENTRAL/STATE/UT GOVERNMENT SERVICE OR IN THE SERVICE OF AUTONOMOUS / STATUTORY BODY / PSU / CORPORATIONS ETC. SHOULD APPLY THROUGH PROPER CHANNEL ONLY. THE APPLICATIONS OF SUCH APPLICANTS SHOULD BE FORWARDED WITH ATTESTED COPIES OF ANNUAL CONFIDENTIAL REPORTS OF LAST FIVE YEARS, VIGILANCE CLEARANCE CERTIFICATE AND ENCLOSED UNDERTAKING.**
13. Incomplete application will not be entertained and the candidature of the applicant for the post will not be considered.
14. Incomplete application or application submitted in a different format is liable to be summarily rejected.
15. **Last date of application:**

The **last date** for submission of ON-LINE application is **22.07.2016**.

The **last date** for receipt of hard copy of ON-LINE application is **29.07.2016**.

Secretary, DERC

APPLICATION FOR THE POST OF ADVISOR (FINANCE) IN DERC

UNDERTAKING

(Applicable in respect of employees serving in private organization / presently not working).

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications or experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no punitive action was taken against me for any misconduct during my present / previous employment in private sector organization.

Note: Please enclose copy of last relieving Order / Certificate from Private Sector.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:

DATE:

ANNEXURE – II

APPLICATION FOR THE POST OF ADVISOR (FINANCE) IN DERC

UNDERTAKING

(Applicable to serving employees of Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc.).

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications or experience prescribed for the said post.
3. I certify that no vigilance / disciplinary case is pending against me.
4. I certify that no major or minor penalty was imposed on me during the last 10 years of my service in the Ministry / Department / Organization.
5. I certify that no prosecution for criminal charge is pending against me in any court of law.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:
DATE:

APPLICATION FOR THE POST OF ADVISOR (FINANCE) IN DERC

UNDERTAKING

(Applicable in respect of employees who have retired / resigned from Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc.).

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the qualifications or experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no vigilance / disciplinary case was either pending or contemplated against me in the Ministry / Department / Organisation at the time of my retirement / resignation. (Please enclose a copy of PPO (if applicable) and Order notifying your discharge from service on retirement / resignation).

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:
DATE: